



RESIDENCY VERIFICATION FORM

FILL OUT ONE FORM FOR EACH CHILD AT EACH SCHOOL

Current School:	
Student Perm. ID:	

Please check if address is different than last year.

The Irvine Unified School District may ONLY enroll students whose Parent(s) or Guardian(s) reside within school district boundaries (Education Code 48204). In cases in which residency is in question, the Office of Student Services can investigate by making a home visit. Residency verification is a parent responsibility and falsification of information provided on this document may be grounds for immediate cancellation of enrollment.

Please attach copies of the information requested so that we may legally enroll/re-enroll your child in IUSD.

Student Name _____ (Last Name) _____ (First Name) DOB: _____ Current Grade: _____

Parent/Guardian/Caregiver Name: _____ (circle one above) Home Phone: _____
Cell Phone: _____

Address: _____
Number Street City Zip Code

Please check the box below indicating the form of **Verification of Identity** you will submit as the student's parent, caregiver, licensed foster agency or group home representative, or California Superior Court-appointed legal guardian:
Driver's License (any photo driver's license or CA ID Card is permitted)
Government Issued ID with photo
 If an agent or representative of social services or foster care agency, appropriate identification.

Please check the box below indicating the copies of **two proofs of residency** you will submit as residency verification that *reflect your name and the current address* you list above.
(P.O. Box addresses are NOT accepted).

- Current Electric bill** (both parts, top & bottom, in English) or verification of connection.**
- Current Gas bill** (both parts, top & bottom, in English) or verification of connection.**
- Current Cable/Internet bill** (both parts, top & bottom, in English)
- Current Water bill** (both parts, top & bottom, in English) or verification of connection.**
- Current Waste Management bill** (both parts, top & bottom, in English) **
- Current Social Services documents**

UCI Housing: an **official UCI document** asserting the person resides in student housing, which usually covers gas and electric.

If you are a renter and do not pay utilities because it is included in the rent, we need a letter from the lessor and/or copy of the rental agreement stating that utilities are included.

**** Note:** In the event a utility service connection is used as proof of residency, then a utility bill (both parts, in English) must be provided within 45 days to assure continued enrollment.

Residency Affidavit Form
 Completed *Residency Affidavit Form* attached.

Staff Only: Referring School: _____ School Official: _____ Phone: _____ Date: _____

CO-RESIDENCY FORM

The Co-Residency Form **must** be completed (**section A and B**) and attached to the Residency Verification Affidavit only by those parents/guardians who share a home with another family or individual.

A. The **primary resident/owner** of the shared home is required to complete this section and attach a copy of the following items below:

- His/her driver's license or government issued photo ID
- Two proofs of residency from the list on the Residency Verification Affidavit Form (page 1):

I, _____ (primary resident/owner) declare that I am the primary resident/owner of the address listed on Page 1 of this Residency Verification Affidavit and that the person(s) claiming the address on Page 1 reside(s) with me **seven (7) days per week**. I further declare that all of the information provided in this Residency Verification Affidavit, including information provided by the parent(s)/guardian(s), is true and correct. I understand that home visitation and/or residency verification is a part of a periodic process to confirm residency established by a Residency Verification Affidavit. I will submit the required pieces of evidence to verify my residency. I agree to notify the Irvine Unified School District if there is any change in the status of the residency of the persons listed on Page 1 or myself.

Sign & Date

I declare under penalty of perjury that the foregoing is true and correct.

Executed on the date below in the County of Orange, California.



Signature of Primary Resident/Owner

Date

B. The **parent/legal guardian/caregiver** who is co-residing with another family or individual is required to attach two of the the following items below along with his/her driver's license or government issued photo ID:

- Current Vehicle Registration with parent/guardian name and current address
- Current Payroll Stub with parent/guardian name and current address
- Current W-2 Tax Document with parent/guardian name and current address
- Current lease/rental agreement with parent/guardian name and current address along with two (2) recent, consecutive proof of rental payments (cancelled check or transfer of funds)

Sign & Date



Signature of Parent/Legal Guardian/Caregiver

Date